

Author Guidelines

See the Style Guide

Author Guidelines

1. Authors: Horitzó is a means to spread the research in Religious Sciences, publishing selected studies and works exclusively based on scientific quality. Works sent to Horitzó must be original.

2. Original works: The authors will have to send a personal letter and two copies of their article, one signed and the other without traces of the author's identity for a blind review, in electronic support (Word format) to the following address: horitzo.direccio@iscreb.org. In addition, authors who submit an article for the first time to publish in the journal, must submit a short curriculum vitae. On the personal letter to the Editor must be stated that the contribution is original and the commitment to publish the article in Horitzó, if it would be accepted. Also, as usual, the author must declare in the letter that gives to Horitzó the administration of the literary rights of the article for publishing it. However, the author may make use of his contribution once published, prior authorization of Horitzó.

3. Language: The usual language of Horitzó is Catalan, but articles in Spanish, Portuguese, French, Italian, Occitan and English are also accepted.

4. Formal presentation: The text must include: title, abstract (no more than 160 words), keywords, both in the original language and in English (if the original language is different from English). See section Stylistic guide.

5. Reception and evaluation.

- Authors will be notified of the receipt of their article by e-mail.
- The original papers received will be sent anonymously to two referees of well-known expertise in the subject or topic of the article, who will issue their opinion in accordance with criteria of methodological adequacy and scientific interest of the contents. The judgement of referees will indicate whether the acceptance of the original paper is recommended just as it done, its revision according to the corrections or suggestions made, or the rejection of the reviewed article.
- The Editorial Board is who, ultimately, and taking into account the judgement of the referees, decides on the publication of the articles and notifies the decision to the authors. The authors, by submitting their works, accept that they are subject to the

judgement of the Editorial Board, and therefore they have to adjust their final work to the observe that Editorial Board does.

- Original papers that do not accomplish the rules of edition and publication of Horitzó shall be returned to their authors before sending them to the referees. In this case, the authors should complete them with the omitted information and/or make the relevant formal adjustments in one week. Otherwise, these works will not be reviewed.

6. Deadlines. Editorial Board will meet annually, between November 15th and December 15th. In its meeting the papers received until September 30th will be reviewed, but for papers received after this date we cannot assure the review in the same year. In any case, the author may update his/her article before publication.

7. Privacy and liability statements

- The names and e-mail addresses logged in Horitzó are exclusively used for the purposes stated by the journal and are not available for any other purpose.
- ISCREB and Horitzó do not take responsibility for the content, assessments and/or conclusions of the papers published in the journal.
- Editors of Horitzó will not assume any responsibility for the consequences derived from the use of the information and criteria included in the papers by third parties.

Stylistic guide

The articles must have a maximum length of 30 pages following the style detailed below:

- Page layout: all margins (top, bottom, right and left) at 2.5 centimetres.
- Typeface:
 - o Font: Times New Roman
 - o 14-point size: for the title of the article, in capital letters.
 - o 12-point size: by the titles of the sections (in versals) and subsections (in lower case and italics) and the body of the text.
 - o 11-point size: for citations that, by extension, choose to insert them apart from the main text, and with a larger indent. This size is also recommended for the references, which will be included at the end.
 - o 10-point size: for the notes, which must be included at the foot of the page.
- Indentation
 - o Title of the article: no first line indent.
 - o Titles of the sections: idem.
 - o Contents of the main text: indent the first line with 1.25 centimetres.
 - o Double or wider indentation for quotes apart from the main text.

olf references are included, the hanging indent must be used.

- Line spacing

- o Main text: 1.5 lines.

- o Footnotes: single.

b. Underneath the title of the article, the name of the author/s must be included, as well as his/her professional or academic affiliation (university, centre ...). At the end of the paper the author's name and its affiliation should be indicated again. Also more detailed information, such as the e-mail, may be added here.

c. At the beginning of the article must be included:

- Abstract of the paper in the original language, with a maximum length of 160 words.

- Keywords in the original language, separated by semicolons.

- Title of the article in English.

- Abstract in English.

- English keywords, separated by semicolons.

d. Pages must be numbered consecutively.

When pictures or images are used, a reference of them will be done to the figure's number in the corresponding place inside the main text of the paper. The graphs and diagrams will be presented with sufficient clarity and complete numerical data, so that they can be conveniently prepared for publication. In the event that the article includes images, photographs, maps or graphs in which the use of frames is basic for their understanding, they will have to be sufficiently clear and differentiated.

g. At the end of the article, the bibliographic list shall be included underneath the title "References" in alphabetical order. Bibliographic list may have some sections, each one also in alphabetical order. The way of quoting will be the same as used for quotations. But, when there is more than one work of the same author, they will be sorted in chronological order and, from the second work, the author's data will be replaced by a long dash ("em" dash), followed by a comma.

h. Way to quote:

- Books: Surname or last name of the author in versals and name or initials in normal letters followed by a period (if the name is composed, with a space between the initials), followed by a comma, the title and subtitles of the book in italics. After a comma, if the work has several volumes or tomes, the abbreviation "vol." or "t.", respectively, followed by their number. After a comma, the collection (if there is anyone) and its number in normal letters and between parentheses, after a comma the city of edition (if there is more than one, writing the others separated by hyphens), after a colon, the name of the publisher and immediately after the year of edition (if it is not the first edition, a superscript will be placed before the year with the edition number). If it is necessary to indicate specific pages, it will be done after a comma and with the abbreviations "p." or "pp."

d) Specifically, for the delivery of book reviews, the following items must be considered:

- Books must have been published between the current and previous year at the time of writing the review.
- The length of the review will be a maximum of 5,000 characters including spaces.
- It will be necessary to notify previously to the Editorial Board which book will be reviewed for avoiding possible duplication.

Horitzó journal will be available in digital format at www.iscreb.org. The journal does not necessarily share all the opinions expressed by the authors in their papers.

Text Citation, papers will follow APA In-Text Citation: <https://apaformat.org/apa-in-text-citation/>

Work by One Author

Basic Format: (Last name, Year)

Example: (Santos, 2003)

Note: Write only the last name without the initials for all in-text citations.

Work by Multiple Authors

Two to Seven Authors

Basic Format: (Last name A & Last name B, Year)

Example: (Moore & Martin, 1994)

Note: Use ampersand (&) instead of "and." You can include up to five names, but in the subsequent citations just use the first author's last name followed by et al.

More than Seven Authors

Basic Format: (Last name A et al., Year)

Example: (Wright et al., 2010)

Note: Only include the first author's last name followed by et al.

Works with No Author

Basic Format: (Title of the entry, Year)

(Anonymous, Year)

Examples: ("College Years," 2006)

(Anonymous, 2002)

Note: Enclose the title of the entry in double quotation marks. Write the full title if short, otherwise include only a few words from the title. If the source identified the author as Anonymous, cite Anonymous in the in-text citation.

Group as Author

Basic Format: (Name of the group, Year)

Example: (National Institute of Health, 1990)

Note: The name of the group may be abbreviated in the subsequent citations.

Authors with the Same Last Name

Basic Format: (Last name, Initials, Year)

Example: (Scott, M. A., 1997)

Note: To identify the specific reference, include the initials of the first author.

More than One Work in the Same Parentheses

Basic Format: (Last name, Year; Last name, Year)
(Last name, Year (Book A), Year (Book B))

Examples:

(Hopkins, 2004; Rios, 2012)

(Meyer, 1986, 1992)

(Meyer, 1986a, 1986b)

Note: Arrange works within the same parentheses alphabetically. For works of the same author, arrange by year, but if the references are also published in the same year add small letters (a, b, c, and so forth) as suffixes after the year.

Secondary Sources

Basic Format: (as cited in Last name, Year)

Example: Allport's diary (as cited in Nicholson, 2003)

Classical Works

Basic Format: (Last name, trans. Year)

(Last name, Original year of publication/Latest year of publication)

Example: (Caldwell, trans. 1954)

(Bates, 1900/1943)

Note: If the date of publication is not available, use the year of translation preceded by trans.

Personal Communications

Basic Format: (Last name, personal communication, Date)

Example: (George, personal communication, June 8, 1985)

Note: The in-text citation for personal communications such as private letters, memos, electronic communications, personal interviews, and telephone conversations include the name of the author, personal communication and date.

Specific Part of a Source

Basic Format: (Last name, Year, Page or Paragraph number)

Quotes

Short Quotations (less than 40 words)

Interpreting these results, Robbins et al. (2003) suggested that the "therapists in dropout cases may have inadvertently validated parental negativity about the adolescent without adequately responding to the adolescent's needs or concerns" (p. 541), contributing to an overall climate of negativity.

Confusing this issue is the overlapping nature of roles in palliative care, whereby "medical needs are met by those in the medical disciplines; nonmedical needs may be addressed by anyone on the team" (Csikai & Chaitin, 2006, p. 112).

Long Quotations (40 or more words)

Others have contradicted this view:

Co-presence does not ensure intimate interaction among all group members. Consider large-scale social gatherings in which hundreds or thousands of people gather in a location to perform a ritual or celebrate an event.

In these instances, participants are able to see the visible manifestation of the group, the physical gathering, yet their ability to make direct, intimate connections with those around them is limited by the sheer magnitude of the assembly. (Purcell, 1997, pp. 111-112)

Notes:

- When citing direct quotations, include the name of the author, year, and page number or paragraph number inside the parentheses.
- Place the in-text citation after the quotation marks for short quotations.
- For long quotations, the in-text citation comes after the end of the paragraph.
- The page number is preceded by p. for only one page and pp. for two or more pages.
- If the name of the author is listed within the narrative, write only the year and page number inside each parentheses. The year appears after the name of the author while the page number is written after the direct quotation.

Articles

See the Style Guide for writings on Theology and Philosophy. Facultat de Teologia de Catalunya – Facultat de Filosofia de Catalunya Associació Bíblica de Catalunya. Barcelona 2008.

https://www.filosofia.url.edu/sites/default/files/livre_estil_1.pdf

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